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HIRE ASSOCIATION EUROPE

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To whom it may concern

RE: A1 Hire & Sales Limited - HAE Membership Number: 409/11840

This letter acts as confirmation, in conjunction with certificate number 01003, that the above named member has achieved the **SafeHire Private Standard.** This standard was developed and written with the assistance of BSi - The British Standards Institution, HSE - Health and Safety Executive and CHAS - Contractors Health and Safety Assessment Scheme.

Achievement of the standard is dependent upon successful assessment and, unlike other quality standards, on-site verification of our members' policies and management systems for:

- Corporate Social Responsibility
- Health, Safety and Welfare
- Occupational Health
- Environment and Sustainability
- Quality
- Business Risk, Insurance and Financial Control
- Document Control and Data Protection
- HR and Employment Law compliance
- Training and Competence Assurance
- Management of Contractors / Suppliers

Steps to achieving this process are:

- Written commitment to the process at application
- Successful desktop assessment of documentary evidence of policies, procedures and management systems by a team of independent assessors
- Satisfactory on-site verification checks at Head Office and selected operating branches

Assessors are trained to review the documents on site and more importantly to test the impact / effectiveness of these including:

- Interviewing employees of all levels to ensure the company policy is truly "built in"
- Sampling key process paperwork for accuracy and effective data management e.g. hire contracts, customer service management systems and training records
- Inspecting and testing "ready for hire" equipment from all product categories offered

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Audit results include scoring of each audit element with one of three options: Conformance, Opportunity to Improve or Non-Conformance. SafeHire Certification is valid for three years with interim annual on-site assessments carried out at selected operating branches and to ensure that any elements identified as Opportunities to Improve are implemented.

Hire Association Europe (HAE) is an internationally recognised leading body for the development of the hire and rental industry. It sets and promotes excellence by providing comprehensive professional development and training, education, support materials, resources and information services of the highest quality. It is a modern, forward thinking Association dedicated to keeping the industry abreast of new technology and best business practice.

If you require further information about the SafeHire Private Standard, our membership or other activities of the trade association please contact our Operations Manager: Gill Bridger – gill.bridger@hae.org.uk mobile number 07718 701324

Yours faithfully

Graham Arundell
Managing Director